

Role Description

Regional Community Network

General Member



Cluster	Stronger Communities
Department/Agency	Multicultural NSW
Division/Branch/Unit	Community Engagement
Role number	TBA
Classification/Grade/Band	Ministerial Appointment
Senior executive work level standards	Not Applicable
ANZSCO Code	999999
PCAT Code	9999999
Date of Approval	December 2023
Agency Website	www.multicultural.nsw.gov.au

Agency overview

NSW is home to 33.6% of Australia's overseas-born population. We come from over 310 ancestries, practice more than 139 religions and use more than 283 languages, with 29.3% of NSW people born overseas.

The purpose of Multicultural NSW is to build and maintain a cohesive and harmonious multicultural society that enriches the lives of all the people of NSW.

Our work is underpinned by the Multicultural NSW Act 2000, which establishes Multicultural NSW as the lead NSW government agency for promoting and monitoring the multicultural principles set out in the Act. The Multicultural NSW Advisory Board, which is constituted under the Act, is an independent body that draws on the cultural diversity, skills and experience of its members to provide advice to the Agency and the Minister.

The Multicultural NSW Regional Community Networks (RCNs) is an advisory body that draws on the cultural diversity, skills and experience of its members to provide advice to the Agency and to the whole of NSW government.

The Community Engagement Team is committed to providing equitable access and opportunity to the people of NSW to NSW Government services and programs. The team consults across NSW community groups through a robust community engagement strategy that aims to promote, maintain and engage the community in a high-level of participation in Multicultural NSW initiatives and improvements, whilst always focusing on the outcome of building social cohesion and support for a multicultural society.

Primary purpose of the role

To support the agency to meet its consultation obligations under section 10 of the Act, *Multicultural Act 2000*.

To act in an advisory capacity to ensure that the sentiments of the community are incorporated into the decision-making processes of Multicultural NSW and the whole of the NSW government more broadly.

To support Multicultural NSW to implement local solutions to local issues working with stakeholders across each region.

Key accountabilities

- Support the Community Engagement processes of Multicultural NSW, to establish and maintain active and robust community engagement networks across regional and metropolitan areas of NSW.
- To attend wherever possible community engagement forums, activities and events, including events of cultural and religious significance across regional and metropolitan areas of NSW.
- To ensure information is disseminated to and collected from across community networks based in each region.
- Identify and align resources in the community, based in each region, to build community capacity, resolve issues, and support Multicultural NSW strategic objectives.
- Maintain highest standards of knowledge management and record keeping through the effective use of systems and technology.

Key challenges

- Maintaining positive relationships with community members and government stakeholders on community issues.
- Managing different and competing business and stakeholder interests, expectations, and priorities to ensure plans and objectives are met where appropriate.

Key relationships

Internal

Who	Why
Community Engagement Manager	<ul style="list-style-type: none">• Receive guidance and support• Provide updates on progress of work
CEO and Senior Leadership Team	<ul style="list-style-type: none">• Ensure collaboration and activities reflect strategic priorities
Community Engagement Team	<ul style="list-style-type: none">• Maintain effective working relationships with the team to ensure collaboration and communication across all RCNs and the agency

External

Who	Why
Community Members and stakeholders; Government Agencies	<ul style="list-style-type: none">• Develop and maintain effective working relationships to facilitate the engagement and input of external stakeholders to facilitate optimal engagement and contribution to policy issues or project related work.

Role dimensions

Decision making

- The role is accountable for meeting assigned objectives within the Terms of Reference and Regional Engagement Program guidelines.
- Decisions on key issues and initiatives are made in collaboration with the Community Engagement Team at Multicultural NSW.
- Discussions are held with the Community Engagement Team to establish resources, work procedures and priorities, to determine the presentation of reports for project/program outcomes, and to resolve issues that may impact the community.

Reporting line

RCN appointees report to the Chair or Co-Chair of the Regional Community Network and from time to time the secretariat as operated by the Community Engagement Team of Multicultural NSW.

Key knowledge and experience

- Demonstrated capacity to work with diverse communities across all levels.
- Demonstrated existing knowledge of and connections with local communities.

Essential requirements

- Successful National Criminal History check.